

**West Virginia Executive Branch  
Privacy Tip of the Week**

**October is National Cyber Security Awareness Month!**

**Each week we will give you a tip to help you stay Cyber Safe.**

This week's tip:

**Protect Your Personal Information**

- Secure your accounts: Ask for protection beyond passwords. Many account providers now offer additional ways for you verify who you are before you conduct business on that site.
- Make passwords long and strong: Combine capital and lowercase letters with numbers and symbols to create a more secure password.
- Unique account, unique password: Separate passwords for every account helps to thwart cybercriminals.
- Write it down and keep it safe: Everyone can forget a password. Keep a list that's stored in a safe, secure place away from your computer.
- Own your online presence: When available, set the privacy and security settings on websites to your comfort level for information sharing. It's okay to limit how and with whom you share information.

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