

# WEST VIRGINIA BUREAU OF SENIOR SERVICES FREEDOM OF INFORMATION ACT (FOIA) REQUEST

**Send to:**

Robert E. Roswall, Commissioner  
WV Bureau of Senior Services  
1900 Kanawha Boulevard, East  
Charleston, WV 25305  
Fax: 304-558-5609

Date of Request: \_\_\_\_\_

Requester's Name: \_\_\_\_\_

Requester's Address: \_\_\_\_\_

\_\_\_\_\_

Requester's Telephone Number: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Requester's Email Address: \_\_\_\_\_

Pursuant to the West Virginia Freedom of Information Act, I am requesting the following public records maintained by the West Virginia Bureau of Senior Services' Office (be as specific as possible):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I am willing to pay a fee for the cost of reproducing these records. If the cost will exceed \$\_\_\_\_\_, please let me know the cost before completing my request.

Signed: \_\_\_\_\_