October is
National Cyber Security Awareness
Month!

Each week we will give you a tip to help you stay Cyber Safe!

This week's tip:

Protect Your Personal Information

- **Secure your accounts: Ask for protection beyond passwords. Many account providers now offer additional ways for you verify who you are before you conduct business on that site.**

- **Make passwords long and strong: Combine capital and lowercase letters with numbers and symbols to create a more secure password.**

- **Unique account, unique password: Separate passwords for every account helps to thwart cybercriminals.**

- **Write it down and keep it safe: Everyone can forget a password. Keep a list that's stored in a safe, secure place away from your computer.**

- **Own your online presence: When available, set the privacy and security settings on websites to your comfort level for information sharing. It's ok to limit how and with whom you share information.**

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Note: Your agency/bureau/department/division may have specific requirements – always check your policies and procedures. If you have questions, contact your Privacy Officer.