Personal History, Facts and Insights Instructions

The Personal History, Facts and Insights Form must be completed, to the extent possible, at the time the SAEF is completed. The family caregiver and other family members may all provide input into completing this form. The care receiver, any time that it is possible, should also have input into his/her own personal history. As you learn new information about a care receiver, it should be added to that individual's history.

A direct care worker should have access to any part of the completed personal history that would impact her/his ability to provide care for an individual. The county aging provider agency will determine whether a copy of the history will be kept in the care receiver's home and/or in an accessible file in the office. In all cases, a copy of the form should be maintained in the service recipient's (family caregiver's) file.