



STATE OF WEST VIRGINIA  
DEPARTMENT OF HEALTH AND HUMAN RESOURCES

Earl Ray Tomblin  
Governor

Bureau for Medical Services  
Home & Community Based Services  
350 Capitol Street – Room 251  
Charleston, West Virginia 25301-3706  
Telephone: (304) 558-1700 Fax: (304) 558-4398

Karen L. Bowling  
Cabinet Secretary

To: Aged & Disabled Waiver Service Providers

From: Susan Given, Program Manager for ADW and PC

ASG by  
PAN

Date: July 25, 2014

Re: ADW Members Anchor Dates

Beginning July 28, 2014, all ADW providers will be required to use the web-based application, the CareConnection© for the WV Aged & Disabled Waiver Program. The use of anchor dates will also start at this time. While anchor dates have been discussed during the APS Healthcare trainings on the CareConnection©, BMS would like to reiterate the definition and function of a member's anchor date.

The anchor date is the annual date by which the member's eligibility for continuing ADW membership and services requires recertification each year. The anchor date will be the first day of the month following the date when medical eligibility was determined. For example, if a member was determined medically eligible on July 15, the member's anchor date becomes August 1.

Once established for a member, the anchor date becomes a hard date that the member's annual recertification and service will be based upon. The anchor date will never change for the individual. Using the example above, once established as August 1, the anchor date would be August 1 this and each subsequent year.

The ADW provider may begin as soon as 90 days prior to each member's anchor date to start the annual re-evaluation process.

Once re-evaluated, if a member is determined to be eligible for a higher level of service, the effective date of the change will not occur until the anchor date. However, as always, providers may request a change in level for any member that has a need.