



NOTICE OF DECISION RE-EVALUATION ASSESSMENT – APPROVED

Record ID: 0000000

Date: September 8, 2017

Member Name
Street Address
City State Zip Code

Dear Member Name,

KEPRO recently conducted your annual re-evaluation of medical eligibility for the Aged and Disabled Waiver Program. You have been determined medically eligible to continue to receive Waiver services.

The number of homemaker service hours approved is based on your medical needs and cannot exceed 93 hours per month.

This decision is based on policy in the Medicaid Program Regulations, Aged and Disabled Waiver Policy Manual, Chapter 501.9.1 and the Pre-Admission Screening Form (attached).

FAIR HEARING: If you do not agree with the decision, you may ask for a Fair Hearing and/or a Pre-Hearing Conference. A form to ask for a Fair Hearing and/or Pre-Hearing Conference is enclosed. If this action is a reduction of your benefit, your services may continue at the current level until your hearing is held, if the hearing is requested within thirteen (13) days of the date of this notice. Otherwise, you must ask for a Hearing/Pre-Hearing Conference within ninety (90) days. To do this, complete the form and submit it to the address on the bottom of the form.

The following organizations provide free legal services to eligible persons:

- (1) Legal Aid of WV, 922 Quarrier Street, Charleston, WV, 25301, 1-866-255-4370; with offices in Beckley, Princeton, Huntington, Wheeling, Parkersburg, Clarksburg, Martinsburg, Logan; or
- (2) Disability Rights of WV, 1207 Quarrier Street, Charleston, WV, 25301, 1-800-950-5250; or
- (3) Mountain State Justice, 1031 Quarrier Street, Charleston, WV, 25301, 1-800-319-7132.

You have the right of access to your file and to obtain copies free of charge. To request a copy of your file please complete the attached Request for Release of Medical Information Form and mail it to KEPRO at the address listed on the form (100 Capitol Street, Suite 600, Charleston, WV, 25301). The department will assist in arranging transportation to the hearing, if needed.

If you have any questions, you may contact the Bureau of Senior Services at (304) 558-3317 or 1-866-767-1575.

Enclosures: Policy 501.9.1
Pre-Admission Screening Assessment
Release of Information Form
Fair Hearing Request Form