

West Virginia Medicaid Aged and Disabled Waiver
Quality Improvement Advisory Council Meeting Minutes
January 28, 2025

Attendees:

Susan Silverman	Sara Martin	Mark Fordyce
Mandy Filippelli	Taniua Hardy	Joe Bonaza
Lor Tyson	Carissa Davis	Will McNeal
Teddi Craddock	Jenni Sutherland	Tonya Barnett
Martha Canterbury	Radene Hinkle	Terra Muncey
Sherry Wooten	Meredith Pride	Missy Whipkey
Vanessa VanGilder	Sherry Heinaman	Michelle Garnes

Welcome. Mark Fordyce and Radene Hinkle welcomed Council members to the meeting. The meeting continues to be conducted virtually. Terra made a motion to approve the minutes from the October 2024 Quarterly meeting, and Jenni Sutherland seconded the motion.

Take me Home (TMH) Transition Update. Mandy Filippelli

October 1, 2024, through December 31, 2024

Referrals for TMH 38

Transitions 16

Re-institutionalization 17

IMS 19

Processed timelines 8 days on average from referral to intake interview and
6 days from intake interview to receiving the final word
of eligibility

Goals/Initiatives: Brian Holstine

TMH continues to work with HCBS and Berry Dunn on the Quality Management plan as we get closer to the deadline for reporting on the required measures.

Olmstead Update: Carissa Davis

- Received information on the transition and diversion contract. It has been received by Community Access so Olmstead should be able to request funds now.
- The Olmstead Council meeting is scheduled for February 6, 2025. This will be an in-person meeting at the Division of Rehabilitation in Nitro, on the 3rd floor, at 10:00 am. There is also an option to attend the meeting via Zoom.

BMS Update: Susan Silverman for LuAnn Summers

- Currently there are 8750 slots approve, 8114 served year-to-date, and 7548 active ADW members.
Randy Hill resigned as the HCBS Director effective December 27, 2024, to take another position in State government. Right now, Cynthia Parsons is overseeing the HCBS Director functions.
- BMS and Boss are also involved in Quality Management plan with both ADW and PC.
- Both the PC and ADW manuals have been revised. ADW has been out for public comment, so the final version should be out soon. PC is still in internal review with BMS and hopefully that will go out for public comment soon.

BoSS Updates. Susan Silverman

- We have a new Commissioner at the Bureau of Senior Services. Her name is Dianna Graves, and she is a former delegate. She will be joining us soon but has not started yet.
- Sherry Wooten has been out of the office on leave, but is now back, so she is available for any questions/concerns.

Quality Council Update. Mark Fordyce

- Quality Work Plan: This is a fluid document we continue to work on, making additions to what we have done on current projects, and new projects are added as other goals. Mark discussed the items that were worked on and discussed at previous meetings. This year we added incidents of violence and are creating a plan for improvement. Violence totaled 68% of all incidents we received in that category. Our plan is to work with providers to keep their members safe and reduce the number of those types of incidents. A suggestion was made to detail the definition of violence. If you agree to work on this, or any other project going forward, please ask a lot of questions and participate as best as you can.
- The slips, trips, and falls goals were completed. We still need to present at one of the Provider meetings and we will include an education program as well. We have adopted the CDC's STEADI program, and it has a lot of information concerning slips, trips, and falls.
- Improving the quality of documentation. We have not heard back from BMS regarding our presentation. Once they approve it, we will present at a Quarterly Provider Meeting.

IMS:

- We are looking at the way Providers report deaths. It is supposed to be reported within 24 hours after they have learned about the death. Sometimes they don't learn about it for quite a while. Deaths also need to be followed up in the IMS system. There is still confusion as to who reports the deaths in the IMS system. Whoever hears about it first is responsible for the reporting.
- Extreme Situations Guide: Suggestion was made to review the guide and update as needed. A suggestion was made to create a working group as a lot of questions have arisen

regarding this guide. This group includes Jenny Sutherland, Terra Muncey, and Taniua Hardy.

- D&R Reports: Any measure that drops below 86% needs to have a quality improvement plan. Working with Acentra to iron out a few issues in the current system.
- Unexplained, Suspicious, and Untimely Deaths: 55 or younger are flagged for follow-up. We need detailed information when reporting.

NEW BUSINESS:

- At the next meeting in April, we will have elections for new members including Chair, Vice-Chair, and Officers. Renee Chapman has resigned from the Council as she does not have the time to devote. The applicants must be on the committee for at least one year to be eligible. We will need two people who are current or past recipients of services, or their caregivers, or legal representatives. We need volunteers on the membership committee to review the applications, call references, and make recommendations. We will get together prior to the April meeting to review the applicants.
- Radene requested input from the group for the top three priorities you would like to see the Council do, i.e., things we need to address, etc. Ideas should be emailed to Mark by the end of February. He will present the top three at the April meeting.
- The Independent Living Day at the Capitol will be on February 28th. If you want to set up a booth, please contact Tonya Bennett.

A motion to close the meeting was made by Terra Muncey.

Next meeting April 22, 2025