



**West Virginia Executive Branch  
Privacy Tip**

## **October is National Cyber Security Awareness Month!**

In recognition of National Cyber Security Month, we are supplying tips to keep you safe in your work life and your “away from work” life also!

### **Keep a Clean Machine.**

- **Keep security software current:** Having the latest security software, web browser, and operating system are the best defenses against viruses, malware, and other online threats.
- **Automate software updates:** Many software programs will automatically connect and update to defend against known risks. Turn on automatic updates if that’s an available option.
- **Protect all devices that connect to the Internet:** Along with computers, smart phones, gaming systems, and other web-enabled devices also need protection from viruses and malware.
- **Plug & scan:** “USBs” and other external devices can be infected by viruses and malware. Use your security software to scan them.

*Used with permission National Cyber Security Alliance STOP. THINK. CONNECT. [www.staysafeonline.org](http://www.staysafeonline.org)*

**Note:** Your agency/bureau/department/division may have specific requirements – always check your policies and procedures. If you have questions, contact your Privacy Officer.